



# PREPAID INPATIENT HEALTH PLAN

Our Mission: Promoting opportunities for Recovery, Discovery, Health and Independence for individuals receiving services through ease of access, high quality of care and best value.

## Region 10 PIHP Board Meeting Minutes

January 17, 2025, 9:00 a.m.

Region 10, 2186 Water Street, Port Huron, MI

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**Board Members Present:** Lori Curtiss, Dr. Niketa Dani, Ellen Ellenburg, Ted Hammon (left at 10:58 a.m.), Bob Kozfkay, Chad Polmanteer, Ed Priemer, Nancy Thomson, Jerry Webb

**Board Members Absent:** Bobbie Cutcher, John Groustra, Joyce Johnson, Rex Ziebarth

**Staff Present:** *Region 10 PIHP Staff:* Jim Johnson, Chief Executive Officer; Kelly VanWormer, Chief Operating Officer; Richard Carpenter, Chief Financial Officer; Carrie Benacquisto, Finance Director; Lauren Campbell, Administrative Director-Quality; Dr. Tom Seilheimer, Chief Clinical Officer (arrived 9:30 a.m.); Robin Kalbfleisch, Recording Secretary

**CMH Staff:** Deb Johnson, St. Clair CMH; Wil Morris, Sanilac CMH; Brooke Sankiewicz, Lapeer CMH

**Guests:** None

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### 1. Call to Order

Called to order at 9:00 a.m. by Chairperson Curtiss and roll call was conducted. Introductions were made of new Board member, Ellen Ellenburg, who was appointed by the GHS Board.

### 2. Citizens Wishing to Address the Board

None

### 3. Agenda Changes (Action Item)

Chairperson Curtiss would like to add a new item # 5 Election of PIHP Board Secretary and a new # 14 Closed Session.

It was moved by Ms. Thomson, seconded by Mr. Webb, to approve the revised agenda as presented. **MOTION CARRIED**

### 4. Approval of Previous Meeting Minutes (Action Item)

Revisions to the previous minutes to change 7.B. and 7.C. to state "Presented by Ms. Campbell" were made.

It was moved by Mr. Kozfkay, seconded by Mr. Priemer, to approve the December 20, 2024, meeting minutes as revised. **MOTION CARRIED**



**5. Election**

Chairperson Curtiss stated there is currently an opening for Board Secretary. The new Board Secretary should be a GHS representative, as the current officers represent each of the other CMHs. Chairperson Curtiss asked for nominations from the floor. Mr. Kozfkay nominated Mr. Hammon for Board Secretary. Motion was seconded by Dr. Dani. Chairperson Curtiss asked three times if there were any other nominations for the Secretary position and there were none. Mr. Kozfkay motioned to close the nominations and cast a unanimous ballot for Mr. Hammon. Motion was seconded by Mr. Webb.

**MOTION CARRIED**

**6. Finance**

**A. Monthly Finance Report - November** (Action Item)

Presented by Mr. Carpenter. He stated eligibles are below last year at this time but they have been consistent with where the last fiscal year ended. Eligibles are less than they were pre-pandemic. The state has adjusted rates three times in the last six to nine months in an attempt to correct the loss in eligibles. Mr. Carpenter noted that the lower revenue for DAB is concerning and there will be less revenue than last year. This is a statewide issue, not just Region 10. He will be working with the CFOs in February and March on new FY2025 revenue projections and updated T1040 projections.

Traditional Medicaid has a surplus of about \$5 million. Healthy Michigan has a surplus of about \$35,000. Mr. Carpenter provided details on CCBHC and SUD funds. He highlighted the SUD report showing a negative administration for Medicaid, Healthy Michigan, OHH, and CCBHC, which is an artifact of the new 15% deminimus rate. We realize that this is not accurate and have reached out to our audit firm on how to fix this and it will be corrected going forward.

It was moved by Ms. Thomson, seconded by Mr. Kozfkay, to approve the monthly Finance Report for November as presented. **MOTION CARRIED**

**B. Region 10 Monthly Payment Report – October** (Action Item)

Presented by Mr. Carpenter

**C. Monthly Payment Report – November** (Action Item)

Presented by Mr. Carpenter, who noted the Hospital Rate Adjuster payments are on this report. There was discussion about a potential increase to the HRA payments and CMH HRA rate negotiations.

It was moved by Mr. Kozfkay, seconded by Mr. Hammon, to approve the Monthly Payment Reports for October and November as presented. **MOTION CARRIED**

**6. Contract Management**

**A. FY2025 PIHP-CMH Contract** (Action Item)

Ms. VanWormer presented the FY2025 PIHP-CMH contract template. The majority of changes to the contract were approved by this Board in September 2024. There were additional changes made, including changing the word “contractor” to either



“PIHP” or “CMHSP” as appropriate throughout the document. There were also updates to CCBHC language within the document and Attachment A: *PIHP-CMHSP CCBHC Agreement*. Updated contracts were distributed to CMHs this week.

It was moved by Mr. Webb, seconded by Mr. Hammon, to approve the FY2025 PIHP-CMH contract template as presented. **MOTION CARRIED**

7. Quality Management

**A. FY2025 Q1 Quality Improvement (QI) Workplan** (Action Item)

i. FY2025 Q1 Quality Improvement Plan Summary

Ms. Campbell presented the report and reviewed the summary in detail. Discussion took place regarding whether there were any concerns for Region 10 regarding any of the items listed in the report, what the next steps are for appeals for service denials, whether the ABA capacity issues in Genesee County were resolved or if there is an ongoing plan of correction, and if CMHs are required to have corporate compliance committees. It was noted that Region 10 has a Regulatory Compliance Committee and Ms. Ellenburg has been appointed as the latest committee member.

It was moved by Ms. Thomson, seconded by Mr. Hammon, to approve the FY2025 First Quarter Quality Improvement Workplan as presented. **MOTION CARRIED**

**B. SFY2024 Compliance Review Report**

Ms. Campbell presented the report and identified the standards reviewed and a summary of the findings. There was a total compliance score of 89%. She noted the lowest score of 73% for Standard VI that was related to Adverse Benefit Determination (ABD) notice content and missed timeframes for notices to individuals served. Corrective Action Plans (CAPs) were required for standards that were not 100% met and they are due by the end of the month. Recommendations are being addressed but a formal response is not required. The next steps are to complete the CAP template this month and monitor recommendations internally.

Chairperson Curtiss asked for information from the previous compliance review to see if the region has improved and that Ms. Campbell presents the Corrective Action Plan next month.

8. Policies

**A. Board Member Per Diem and Travel Reimbursement # 01.01.02** (Action Item)

Ms. VanWormer presented the revised policy and summarized the revisions related to meal reimbursement.

Chairperson Curtiss asked that a survey be done on the per diems for PIHPs/CMHs to determine if a change needs to be made. It was noted that GHS has recently updated their board per diem to \$50.

**B. Employee Travel and Expense Reimbursement # 02.01.03** (Action Item)

Ms. VanWormer presented the revised policy and summarized the revisions related to time, mileage, and meal reimbursements.



It was moved by Ms. Thomson, seconded by Mr. Hammon, to approve the Board Member Per Diem and Travel Reimbursement Policy # 01.01.02 and the Employee Travel and Expense Reimbursement Policy # 02.01.03 as presented. **MOTION CARRIED**

**9. Access Management System**

Dr. Seilheimer presented a report showing FY2024 Access data. He reported a total of 16,284 screenings, which is an increase of 329 screenings compared to the previous year. He reviewed the report summary and recommendations. He also noted that customer satisfaction is tracked via a telephone survey. There was discussion regarding Access staffing, wait times, the process for call backs, and meeting the 14-day window from initial call to receipt of services.

Additional information was requested to be provided at the next meeting: Cost for Access staff, number of calls that end up with a call back, and the time between initial call and the individual receiving services.

Mr. Johnson stated we are still waiting for the CCBHC language in the contract to be resolved as well as guidance from the Department regarding Conflict Free Access and Planning. Once we have that guidance, we can determine the specific changes that will need to be made to our Access system.

**10. Substance Use Disorder**

**A. Meeting Minutes (1.7.25)**

Mr. Johnson presented the minutes from the meeting.

**11. Director's Report**

MDHHS lawsuit: An amended complaint was filed on January 13<sup>th</sup> to add Region 6 and address the reporting issue regarding ISF, as well as amending language around our ISF concerns. The state has until February 7<sup>th</sup> to respond.

Parity Assessment: Mr. Johnson reported the Department is preparing to do a parity assessment to ensure and validate that there are not more stringent restrictions on the behavioral health benefit than there are on the medical/surgical benefit. The last parity assessment was done in 2018. This will take place in the form of a survey and is scheduled to take place between April – June 2025 but may start sooner. Dave Schneider and Tom Renwick have been contracted to do the assessment with the PIHPs and Health Plans.

Innovations in Behavioral Health (IBH): Michigan was awarded \$7.5 million over eight years for the IBH program grant. The grant includes three years of planning and five years of implementation. The goals are to increase the coordination of care for people with Medicaid and Medicare who have serious mental health or a SUD diagnosis. There will also be a focus on screening for health-related social needs and they will be looking at value-based payment methodologies. CCBHCs and SUD Health Homes will be the primary sites for MDHHS to implement this service delivery model.

Waivers: MDHHS has received approval from CMS for the Habilitation Supports Waiver (HSW) and the Children's Serious Emotional Disturbance Waiver (SEDW) retroactive to



10/1/24. MDHHS is expected to issue new guidance to the system soon. The 1915(i)SPA and children's waivers are still pending. The Conflict Free Access and Planning (CFAP) strategy language is consistent across the approved waivers so we should assume the MDHHS CFAP strategy is approved by CMS.

RFP: The Department is issuing an RFP opportunity called Community-Based Mobile Crisis Intervention Services. This grant will prioritize rural areas with preference for areas without CCBHC funding.

State Legislature: The House passed 109 bills and 100 were sent to the Governor. HB 6058 regarding PA152 is one of the 9 not yet sent to the Governor. Mr. Johnson provided additional legislature updates, including the MDHHS Budget Committee possibly having subcommittees related to Medicaid and Behavioral Health, Public Health, and Human Services.

Federal Legislature: Mr. Johnson provided a brief update on the federal legislature.

**12. Any Other Business to Properly Come Before the Board**

None

**13. Citizens Wishing to Address the Board**

None

**14. Closed Session**

Mr. Johnson requested a closed session to discuss his employment with Region 10. It was moved by Mr. Kozfkay, seconded by Dr. Hammon, to go into closed session to discuss Mr. Johnson's employment. **MOTION CARRIED** and closed session started at 10:58 a.m.

Reconvened from closed session at 11:05 a.m.

A motion was made by Mr. Kozfkay, seconded by Mr. Webb, to accept Mr. Johnson's resignation with his last day on February 14, 2025, with an additional payout of 60 days. **MOTION CARRIED**

**15. Adjournment (Action Item)**

It was moved by Mr. Kozfkay to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 11:06 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch,  
Recording Secretary

Region 10 PIHP Board  
Secretary / Designee