



PREPAID INPATIENT HEALTH PLAN

Our Mission: Promoting opportunities for Recovery, Discovery, Health and Independence for individuals receiving services through ease of access, high quality of care and best value.

Region 10 PIHP Board Meeting Minutes

February 21, 2025, 9:00 a.m.

Region 10, 2186 Water Street, Port Huron, MI

Board Members Present: Lori Curtiss, Bobbie Cutcher, John Groustra, Ted Hammon, Joyce Johnson, Bob Kozfkay, Chad Polmanteer, Ed Priemer, Nancy Thomson, Jerry Webb, Rex Ziebarth

Board Members Absent: Dr. Niketa Dani, Ellen Ellenburg

Staff Present: Region 10 PIHP Staff: Kelly VanWormer, Interim Chief Executive Officer; Richard Carpenter, Chief Financial Officer (virtual); Lauren Campbell, Administrative Director-Quality; Robin Kalbfleisch, Recording Secretary

CMH Staff: Deb Johnson, St. Clair CMH; Wil Morris, Sanilac CMH; Dan Russell, GHS; Brooke Sankiewicz, Lapeer CMH

Guests: None

1. Call to Order

Called to order at 9:02 a.m. by Chairperson Curtiss and roll call was conducted.

2. Citizens Wishing to Address the Board

None

3. Agenda Changes (Action Item)

It was moved by Ms. Joyce Johnson, seconded by Mr. Priemer, to approve the revised agenda as presented. **MOTION CARRIED**

4. Approval of Previous Meeting Minutes (Action Item)

A. January 17, 2025 (Action Item)

It was moved by Ms. Thomson, seconded by Mr. Webb, to approve the January 17, 2025 meeting minutes as presented. **MOTION CARRIED**

B. January 17, 2025 Closed Session (Action Item)

It was moved by Ms. Thomson, seconded by Mr. Webb, to approve the January 17, 2025 Closed Session meeting minutes as presented. **MOTION CARRIED**

5. CEO Report

Ms. VanWormer stated that the CEO Report will be an executive summary provided each month prior to the meeting. She reviewed the CEO transition and the status of the lawsuit related to the FY25 MDHHS contract. There was a request for the Board to be able to see the brief that was filed by the Attorney General. Ms. VanWormer stated she will email it to the Board.

Ms. VanWormer provided an update on Region 10 staffing, referencing the organization chart attached to the CEO Report. She noted that Ms. Campbell has been identified as the Chief Information Officer. Ms. Simpson is the new Compliance Manager who will serve as the designated Compliance Officer in the future. Currently, Ms. VanWormer is the Compliance Officer. All officer positions are MDHHS-required positions.

Also reviewed was the current status of the Earned Sick Time Act (ESTA), Region 10's efforts towards the 2024 Michigan Healthy Worksite Gold Award, a report of serious contract non-compliance issues identified for Flint SUD provider, Arbor Recovery, and the CMHA Summer Conference taking place in June.

6. Finance

A. Monthly Finance Report - December (Action Item)

Presented by Mr. Carpenter. He stated the eligible trend through December is down, especially with DAB. Efforts across the state are taking place to identify the cause of the DAB downtrend.

Mr. Carpenter stated it appears that the end of the year rate adjustment made by the state has offset the downward trend in eligibles in all areas except DAB. Traditional Medicaid has a surplus of about \$6.7 million. Healthy Michigan has a deficit of about \$340,000. Mr. Carpenter provided details on CCBHC and SUD funds.

It was moved by Mr. Kozfkay, seconded by Ms. Thomson, to approve the monthly Finance Report for December 2024 as presented. **MOTION CARRIED**

B. Region 10 Monthly Payment Report – December (Action Item)

Presented by Mr. Carpenter, who noted the attorney's fees on the first page. Region 10 is making full payment for the attorney fees for the lawsuit at this time and Mr. Carpenter will seek reimbursement from the other PIHPs involved in the lawsuit. He stated the attorney fees are allowable Medicaid expenses and are allocated across all funding sources.

There was a question about the average monthly payment to Arbor Recovery, and Mr. Carpenter stated that he can provide the average billing over the past 12 months.

It was moved by Ms. Thomson, seconded by Mr. Ziebarth, to approve the monthly Payment Report for December 2024 as presented. **MOTION CARRIED**

C. Interim CEO Salary (Action Item)

Chairperson Curtiss stated the Executive Board is recommending an additional \$10,000 salary to Ms. VanWormer for the position of interim CEO. The duration is unknown and may potentially go through May. Ms. Thomas asked if this amount was a per diem or a flat rate. Chairperson Curtiss stated it is \$10,000 added on to her current annual salary.

It was moved by Mr. Ziebarth moved, seconded by Mr. Hammon, to approve the \$10,000 additional salary for Ms. VanWormer. There was additional discussion if that was a fair amount, as Ms. VanWormer is taking on additional responsibilities in addition to her own. It was noted that this amount added to her salary would only equal about \$2,500 since the interim position is only for about three months. Mr. Kozfkay noted that the CEO job posting will be starting at \$225,000.

Chairperson Curtiss stated the Executive Board will review the additional salary at their March 7th meeting and then make it retroactive if a determination is made to change the amount.

It was moved by Rex Ziebarth, seconded by Mr. Hammon, to approve the \$10,000 additional salary to Ms. VanWormer's pay, with the Executive Committee to review on March 7th to determine if an additional amount should be considered. **MOTION CARRIED**

C. Cost of Access

From the last Board meeting, a request was made to provide the cost of access staff. Mr. Carpenter reported that the budget for access staff salaries, fringe benefits and supplies, including vacant positions and the after-hours contract with Protocall is \$2.4 million for FY2025.

7. Policies

A. Corporate Compliance Program Policy # 01.02.01 (Action Item)

Ms. VanWormer presented the revisions to the policy.

B. Board Member Per Diem & Travel Reimbursement Policy # 01.01.02 (Action Item)

Ms. VanWormer presented the revisions to the policy. She reported there was an analysis completed on PIHP and regional CMH Board per diems and this was presented to the Executive Committee. The recommendation is to offer a \$75 per diem, in addition to mileage. It was noted there is currently no per diem for virtual attendance as board members are unable to participate per the Open Meetings Act. Ms. VanWormer will add language to the policy that the per diem is for in person attendance.

C. Autism Policy # 05.03.10 (Action Item)

Ms. Campbell presented the revisions to the policy. It was requested by a Board member that policies include the changes in bold in the future.

D. Budgeting Policy # 04.01.01 (Action Item)

Mr. Carpenter presented the revisions to the policy.

It was moved by Ms. Joyce Johnson, seconded by Mr. Hammon, to approve the Corporate Compliance Program Policy # 01.02.01, the Board Member Per Diem & Travel Reimbursement Policy # 01.01.02 with in person attendance revised language, the Autism Policy # 05.03.10, and the Budgeting Policy # 04.01.01 as presented. **MOTION CARRIED**

8. Board Applicant

Chairperson Curtiss presented a board member application from Reverend Turner from Genesee County. The Executive Board reviewed his application and recommending bringing it to the full Board. Mr. Russell advised the Board that Reverend Turner is well-respected and well-liked and is a very active member of the community.

It was moved by Mr. Kozfkay, seconded by Mr. Ziebarth, to approve Reverend Turner as an at-large member of the Region 10 PIHP Board. **MOTION CARRIED.** Chairperson Curtiss will contact Reverend Turner to welcome him to the Board and invite him to the March meeting.

9. Quality Management

A. FY2024 4th Quarter MMB Performance Indicator Report (Action Item)

Ms. Campbell presented an Executive Summary of the 4th quarter report, along with the report. She reviewed the findings, noting that indicators 2 and 3 were not fully met. There was a question asked about how emergency requests for service were handled, and Ms. Campbell reported they are treated as crisis, and would apply to indicator 1, which has a three-hour window. Additional discussion about the 14-day window occurred, which is set by the state, as well as the new measures being proposed by the state that are starting next fiscal year.

It was moved by Ms. Thomson, seconded by Mr. Webb, to approve the FY2024 4th Quarter MMB Performance Indicator Report as presented. **MOTION CARRIED**

B. External Quality Review Follow Up

i. Compliance Review Trends

Ms. Campbell presented a report on HSAG Compliance Review Trends, which shows information requested at the January 2025 Board meeting. This report shows Region 10's performance for the HSAG Compliance Reviews which are conducted on a three-year cycle.

ii. SFY2024 Compliance Review Corrective Action Plans

Ms. Campbell presented an Executive Summary of the SFY2024 Compliance review Corrective Action Plans. The summary shows the findings requiring corrective action and summarizes the next steps.

10. Regulatory Compliance Committee

A. Meeting Minutes (1.17.25)

Ms. VanWormer presented the minutes from the meeting.

B. FY2024 Corporate Compliance Annual Report (Action Item)

Ms. VanWormer presented the annual report and referenced the tables showing total number of cases, number of potential violations, and number of substantiated violations. She also referenced the recommendations to continue current compliance efforts.

It was moved by Ms. Thomson, seconded by Mr. Kozfkay, to approve the FY2024 Corporate Compliance Annual Report as presented. **MOTION CARRIED.**

11. Substance Use Disorder

A. Meeting Minutes (1.7.25)

Ms. VanWormer presented the minutes from the meeting. She noted she is reviewing the by-laws for this group, as well as a more formal process to request PA2 funds. It was noted that Ms. Cutcher is the Region 10 representative on the SUD Oversight Advisory Board.

B. PA2 Requests (Action Item)

Ms. VanWormer presented a summary of two Genesee County PA2 Requests: one for Serenity House Communities Flint in the amount of \$6,025 and one for Great Lakes Recovery Mission of up to \$57,280. Both were recommended for PIHP Board approval by the Genesee County representatives on the SUD Oversight Advisory Board.

It was moved by Ms. Thomson, seconded by Mr. Kozfkay, to approve the requests for use of PA2 funding for Serenity House Communities Flint in the amount of \$6,025 and for Great Lakes Recovery Mission of up to \$57,280 as presented. **MOTION CARRIED**

12. MCHE Appointment

Ms. VanWormer presented a memo requesting the board to appoint Ms. VanWormer as a Director to the Board of Directors of MCHE to serve as the member representative for Region 10.

It was moved by Mr. Kozfkay, seconded by Ms. Thomson, to approve Ms. VanWormer's appointment as member representative for Region 10 on the MCHE Board of Directors. **MOTION CARRIED**

13. Any Other Business to Properly Come Before the Board

- Mr. Russell reported that GHS had a surprise visit from Director Hertel, with media invited. She toured the remodeled crisis stabilization unit that will be opening in April and discussed the Governor's budget. A press release is provided in the meeting packet.



- Chairperson Curtiss stated that the job posting for the CEO position is being modified and the Executive Board is meeting on March 7th to discuss further.
- Ms. VanWormer asked the Board's opinion on meeting packets being emailed rather than mailed, or viewing the materials that are available on the Region 10 website. There was further discussion and it was determined that the packets will be mailed for next month's meeting and board members should make an effort to view the materials on the website.

14. Citizens Wishing to Address the Board

None

15. Adjournment (Action Item)

It was moved by Ms. Thomson to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:26 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch,
Recording Secretary

Region 10 PIHP Board
Secretary / Designee