



## PREPAID INPATIENT HEALTH PLAN

Our Mission: Promoting opportunities for Recovery, Discovery, Health and Independence for individuals receiving services through ease of access, high quality of care and best value.

### Region 10 PIHP Board Meeting Minutes

April 25, 2025, 9:00 a.m.

Region 10, 2186 Water Street, Port Huron, MI

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**Board Members Present:** Lori Curtiss, Dr. Niketa Dani, Ellen Ellenburg, John Groustra, Ted Hammon, Joyce Johnson, Bob Kozfkay, Nancy Thomson, Jerry Webb, Rex Ziebarth

**Board Members Absent:** Bobbie Cutcher, Chad Polmanteer, Ed Priemer, Reverend Rabon Turner

**Staff Present:** *Region 10 PIHP Staff:* Kelly VanWormer, Interim Chief Executive Officer/Chief Operations Officer; Richard Carpenter, Chief Financial Officer; Carrie Benacquisto, Finance Director; Brittany Simpson, Compliance Manager; Robin Kalbfleisch, Recording Secretary

**CMH Staff:** Wil Morris, Sanilac CMH; Dan Russell, GHS; Brooke Sankiewicz, Lapeer CMH; Telly Delor, St. Clair CMH; Kathleen Gallagher, St. Clair CMH

**Guests:** Tori Ferres, Fletcher, Fealko, Shoudy & Francis, P.C.; Eric Horwitz, Regional Business Specialist at Braeburn

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1. **Call to Order** at 9:00 a.m. by Chairperson Curtiss and roll call was conducted.
2. **Citizens Wishing to Address the Board:** None
3. **Action: Approval of Agenda**  
25-0059: Moved by Ms. Nancy Thomson, seconded by Ms. Joyce Johnson, to approve the agenda as presented. **MOTION CARRIED**
4. **Action: Approval of Previous Meeting Minutes**  
25-0060: Moved by Mr. Hammon, seconded by Ms. Thomson, to approve the March 21, 2025, meeting minutes as presented. **MOTION CARRIED**
5. **CEO Report:** Presented by Ms. VanWormer.
6. **Finance**
  - A. **Action: Approval of Monthly Finance Report – February 2025:** Report presented by Mr. Carpenter. 25-0061: Moved by Mr. Kozfkay, seconded by Ms. Thomson, to approve the monthly Finance Report for February 2025 as presented. **MOTION CARRIED**
  - B. **Action: Monthly Payment Report – February 2025:** Report presented by Mr. Carpenter. 25-0062: Moved by Ms. Thomson, Seconded by Dr. Dani, to approve the monthly Payment Report for February 2025 as presented. **MOTION CARRIED**
  - C. **Action: PIHP Cost Sharing Agreement:** Mr. Carpenter presented a Letter of Agreement regarding payment of Taft Law invoices for the four PIHPs involved in the MDHHS litigation. It was noted that the title for Megan Rooney needs to be changed.

25-0063: Moved by Mr. Groustra, seconded by Mr. Ziebarth, to approve the Letter of Agreement detailing payment of Taft invoices between the four PIHPs involved in the MDHHS litigation, as corrected. **MOTION CARRIED**

7. **Executive Committee Report**

**A. Bylaws:** Revisions presented by Ms. Ferres. Chairperson Curtiss stated the bylaws are out for review and will be brought to the May meeting for approval. Any feedback should go to Chairperson Curtiss or Ms. VanWormer.

8. **Substance Use Disorder**

**A. Minutes (4.15.25):** Presented by Chairperson Curtiss. Discussion occurred regarding PA2 requests not approved at the meeting and bylaws that are currently under revision.

9. **Action: Approval of Policies**

**A. Region 10 PIHP Board Policy 01.01.01:** Presented by Ms. Ferres.

**B. Freedom of Information Act Requests Policy 01.02.04:** Presented by Ms. Ferres and discussion took place regarding the need for the revisions.

**C. MHP-PIHP Coordination and Integration of Care 06.02.02:** Presented by Ms. Campbell.

**D. Children's Waiver Program Prior Review & Approval Request 05.03.13:** Presented by Ms. Campbell. 25-0064: Moved by Ms. Ellenburg, seconded by Ms. Thomson, to approve revisions made to Region 10 PIHP Board Policy 01.01.01, Freedom of Information Act Requests Policy 01.02.04, MHP-PIHP Coordination and Integration of Care 06.02.02, and Children's Waiver Program Prior Review & Approval Request 05.03.13 as presented.

**MOTION CARRIED**

10. **Quality**

**A. Action: FY2025 Q2 Quality Improvement (QI) Workplan:** Report presented by Ms. Campbell. 25-0065: Moved by Ms. Joyce Johnson, seconded by Dr. Niketa Dani, to approve the FY2025 Q2 Quality Improvement (QI) Workplan as presented. **MOTION CARRIED**

11. **MDHHS Initiative:** CMHA Talking Points Flyer presented by Chairperson Curtiss.

12. **Meeting Minutes:** A brief discussion took place regarding simplifying meeting minutes. It was noted that motions will be numbered starting at the beginning of the fiscal year.

13. **Quality Management Presentation:** Quality training presented by Ms. Campbell.

14. **Any Other Business to Properly Come Before the Board:** None

15. **Citizens Wishing to Address the Board:** None

16. **Adjournment:** It was moved by Mr. Ziebarth to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:40 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch,  
Recording Secretary

Region 10 PIHP Board  
Secretary / Designee