SUBJECT		CHAPTER	SECTION	SUBJECT
Internet Use		03	01	08
CHAPTER Information Management		**SECTION** Technology		
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I. APPLICATION:

☐ PIHP Board   ☒ CMH Providers   ☒ SUD Providers
☒ PIHP Staff   ☒ CMH Subcontractors

II. POLICY STATEMENT:

It shall be the policy of the Region 10 PIHP to ensure that staff shall use the internet in an appropriate manner for work-related purposes.

III. DEFINITIONS: N/A

IV. STANDARDS:

A. CMH/SUD providers and subcontractors must have policies and procedures regarding use of the internet.
B. CMH/SUD providers and subcontractors must have policies and procedures requiring network-enabled devices (e.g. computers, tablets, mobile phones, etc.) must connect to PIHP and agency resources through a firewall or similar system secure technology which minimizes security risks.
C. For PIHP staff, use of the internet must be legal and comply with HIPAA and other security standards, including client confidentiality. In no cases, shall internet access be used to view or send pornography, or view hate sites, games or gambling sites. Any violation of this standard may result in disciplinary action up to and including termination.
D. For PIHP staff, occasional and incidental personal use of the internet is allowed, as long as such use conforms to all parts of this policy, all other PIHP policies, and such use is not on work time. Personal use of the internet may not use excessive bandwidth.
E. For PIHP staff, internet browsing may be monitored by PIHP administration.

V. PROCEDURES: N/A

VI. EXHIBITS: N/A